Hanson & Davison Ambulance District Meeting Notes - Annual

Meeting Date: 02/10/2026
Meeting Time: 7:00 PM CST
Meeting Location: Alexandria Courthouse, Alexandria, South Dakota

Board Members Present: Sara Jorgensen, John Millan via phone, Kyle Baker from Davison County; Don Huber, Heidi Berg, and Brian Leitheiser from Hanson County; and Jared Nesheim in the at-large seat.

Guest Attendance: Jim Davies, Matt Huber, Brandon Wingert, Kathy Wingert, Shannon Sandousl, David Beintena, Rebecca Millan, Frank Baker, Kathy Hofer, Clay Jorgensen, Mike Kluth, Gary Schoenrock, Justin Schoenrock, Terry Kampshoff, Stacey Kampshoff, Leah Vissia, Tonya Ford, Bob Berg, Kay Miller, Sharon Jarding, Lesa Trabing, Christi Pierson, Ashley Baker, Marshall Mitchell, Marvin Hanson

The Hanson and Davison Ambulance District meeting was called to order at 7:20 p.m. CST on February 10th, 2025.

The election of board members was the next item of business.

The election of three judges took place. Christi Pierson, Bob Berg, and Ashley Baker were elected to serve as judges. One judge was appointed to serve as moderator.

Nominations were opened for two board positions representing Davison County and one board position representing Hanson County. Each position carries a two-year term.

Nominations were opened for the first Davison County position. John Millan was nominated. A motion to elect John Millan was made by David Beintema and seconded by Ashley Baker. The motion carried.

Nominations were opened for the second Davison County position. Kyle Baker was nominated. A motion to elect Kyle Baker was made by Clay Jorgensen and seconded by Ashley Baker. The motion carried.

Nominations were opened for the Hanson County position. Brian Leitheiser was nominated. A motion to elect Brian Leitheiser was made by Kathy Hofer and seconded by Bob Berg. The motion carried.

Nominations were then closed. John Millan and Kyle Baker were elected to serve two-year terms representing Davison County, and Brian Leitheiser was elected to serve a two-year term representing Hanson County. The new members, John Millan, Kyle Bakes, and Brian Leitheiser, accepted their oath of office.

Meeting Agenda: Kyle Baker moved to approve the meeting agenda for the Hanson and Davison Ambulance District meeting held on February 10th, 2026. The motion was seconded by Jared Nesheim. The motion carried.

Previous Meeting Minutes: Kyle Baker moved to approve the minutes of the Hanson and Davison Ambulance District Meeting held on December 9th, 2025. The motion was seconded by Brian Leitheiser. The motion carried.

Election of Officers:

Election of President:

Sara Jorgensen nominated Don Huber for the office of President. The nomination was seconded by Kyle Baker. There being no further nominations, the motion carried, and Don Huber was elected President.

Election of Vice President:

Jared Nesheim nominated Kyle Baker for the office of Vice President. The nomination was seconded by Sara Jorgensen. There being no further nominations, the motion carried, and Kyle Baker was elected Vice President.

Election of Secretary/Treasurer:

Kyle Baker nominated Heidi Berg for the office of Secretary/Treasurer. The nomination was seconded by Sara Jorgensen. There being no further nominations, the motion carried, and Heidi Berg was elected Secretary/Treasurer.

Public Input:

During Public Input, Christi Pierson read and submitted a letter to the Board for consideration.

Stacey Kampshoff, Kay Miller, and Gary Schoenrock each addressed the Board and provided statements for the public record.

Insurance Coverage: Kyle Baker moved to maintain the same insurance coverage for 2026 as was in effect for 2025. The motion was seconded by Sara Jorgensen. The motion carried.

Financial Report:

As of January 25, 2026, the Board reported a cash balance of $1,822.60. A total of $4,000.00 has been drawn from the established $5,000.00 line of credit dated December 11, 2025, at

8.5% interest, leaving an available balance of $1,000.00. No special assessment revenue for 2025 has been received to date, and ACH setup is currently in progress.

Following discussion, Sara Jorgensen moved that all outstanding bills be placed on hold until sufficient funds are received to pay installments to the City of Mitchell in fulfillment of the ambulance services contract. The motion was seconded by Jared Nesheim. The motion carried.

Open Meetings Review: The Board reviewed the Open Meetings compliance requirements. Following the discussion, Kyle Baker moved to approve the Open Meetings review process. The motion was seconded by Jared Nesheim. The motion carried.

Board bylaws: The Board reviewed the current Board bylaws. Following the review, Kyle Baker moved to approve the bylaws as presented, with no changes. The motion was seconded by Jared Nesheim. The motion carried.

Attorney Contract: The Board reviewed the attorney contract with Jim Davies Law. Following the discussion, Kyle Baker moved to retain Jim Davies Law as the Board's legal counsel. The motion was seconded by Brian Leitheiser. The motion carried.

2027 Budget: Following discussion, a motion was made and seconded to table consideration of the budget until additional information is obtained. The motion carried.

City of Mitchell Report: Shannon Sandoval presented a report on year-to-date call volume for the City of Mitchell. It was reported that 24 calls occurred outside Mitchell's city limits. The city indicated it will continue to provide updates to the Board throughout the year.

Objection to Ambulance Special Assessment: The Board reviewed the objection to the ambulance special assessment and the Supplemental Acts form. Following the discussion, Kyle Baker moved to approve the objection form and to require that all Board special assessment objection forms be submitted on or before March 31, 2026. The motion was seconded by Sara Jorgensen. The motion carried.

Omitted Property Corrections: The Board discussed instances in which an improper special assessment was applied to parcels that may be classified as duplexes rather than single-family homes, as well as parcels that were inadvertently missed. It was noted that corrections for omitted or incorrectly assessed properties may be submitted to the Board for further review.

Review Nonprofit Entities: The Board discussed the application of ambulance district charges to nonprofit entities, including churches and schools. In accordance with SDCL 34-11A-23, the Board determined that the same relationship nonprofit entities have within the city limits of Mitchell will also apply to entities outside the city limits for 2027. Following the discussion, Kyle Baker moved that no special assessment be charged to nonprofit entities for 2027. The motion was seconded by Sara Jorgensen. The motion carried.

Board Member Meeting Compensation:

The Board discussed compensation for board members at the annual meeting. Following discussion, Kyle Baker moved that all board members, except the Secretary/Treasurer, receive $50.00 per meeting, and that the Secretary/Treasurer receive $100.00 per meeting. The motion carried.

Next Meetings: A motion was made by Kyle Baker and seconded by Sara Jorgensen to schedule the next meeting for March 31st, 2026, at 7:00 p.m. at the Alexandria Courthouse. The motion carried.

Adjournment: Kyle Baker moved to adjourn the meeting, and Jared Nesheim seconded the motion. The motion carried. The meeting was adjourned at 8:50 p.m.