

Now Hiring: Deputy Director of Equalization – Hanson County, South Dakota

Hanson County is seeking a motivated, detail-oriented individual to serve as our **Deputy Director of Equalization**. This vital role supports the Director in overseeing property assessments, ensuring fairness, accuracy, and compliance with state laws.

Key Responsibilities Include:

- Assisting in the valuation of residential, commercial, and agricultural properties
- Conducting field inspections and maintaining accurate property records
- Interpreting and applying South Dakota codified laws related to property tax
- Working directly with taxpayers and the public to answer assessment-related questions
- Preparing documentation for tax appeals and attending hearings when necessary
- Utilizing GIS, mapping software, and state assessment tools

Qualifications:

- Strong communication and organizational skills
- Proficiency in Microsoft Office; experience with assessment software is a plus
- Ability to learn and interpret property tax regulations
- High school diploma or equivalent required; further education in real estate, appraisal, or public administration preferred
- Must possess a valid driver's license
- Must be willing to complete the required training toward CAA certification

What We Offer:

- Full-time position with competitive salary (DOE)
- South Dakota retirement system benefits
- Paid holidays, vacation, and sick leave

Location: Hanson County Courthouse – 720 5th Street, Alexandria, SD

Apply By: August 8, 2025

How to Apply: Submit a cover letter, resume, and references to:

Hanson County Equalization Office

PO Box 500

Alexandria, SD 57311

Or email: hansoncodoe1@triotel.net