

## **Request for proposal (RFP) Davison – Hanson County Ambulance District (DHAD)**

### **Purpose/Scope of work (SOW):**

The Consultant shall conduct a comprehensive and impartial analysis of emergency medical services (EMS) data for the Davison-Hanson County Ambulance District. This analysis shall include, but not be limited to:

- A detailed review and interpretation of ambulance call data, categorized by call types and response times;
- Evaluation of region-specific EMS data pertinent to the State of South Dakota;
- Analysis of all ambulance service calls within the geographic boundaries of the Davison-Hanson County Ambulance District.

The Consultant shall also develop financial modeling scenarios based on the data analysis to assess various funding strategies. These case scenarios shall include cost projections under multiple fiscal assumptions, with the objective of determining viable options for meeting the District's annual operational budget requirements.

The intent of this Request for Proposal (RFP) is to procure a qualified and independent third-party Consultant to provide objective, data-driven recommendations and financial insights to support the District's long-term planning and budgetary decisions.

### **Timeline and Deadline:**

All proposals must be submitted no later than 5:00 PM Central Standard Time on December 1, 2025. Submissions received after this deadline may not be considered.

The selected Consultant shall be required to present the findings and recommendations to the Davison-Hanson County Ambulance District Board and the general public during a scheduled meeting to be held on December 9, 2025, at 7:00 PM, at the Alexandria Courthouse, or as otherwise directed by the District.

**Budget or Funding Information:** The budget for the Davison-Hanson County Ambulance District (DHAD) for fiscal year 2027 will be made available by the District's legal counsel upon request or as necessary for proposal development.

Any discussion regarding the cost of consulting services solicited through this Request for Proposal (RFP) shall be based on the Consultant's submitted cost analysis and financial modeling.

The submission of a proposal, including any presentation made to the Board or the public, does not constitute a guarantee or obligation on the part of the DHAD to enter into a contract for services. The District reserves the right to reject any or all proposals and to make no award as deemed in the best interest of the District.

**Proposal Submission Instructions:** Please submit RFP requests to Jim Davies, Attorney, 421 Main St., Alexandria, SD 57311. Phone number: 605-239-4321.

**Minimum Qualifications or Requirements:**

Minimum of 5 years of experience in data analysis, financial modeling, or public health consulting related to emergency medical services (EMS), ambulance operations, or healthcare systems. Demonstrated experience working with rural EMS systems or regional ambulance districts is preferred.

Proven proficiency in data modeling tools and software (e.g., Excel, R, Python, Tableau, or GIS-based software). Ability to analyze large datasets, including 9-1-1 call data, CAD data, NEMSIS datasets, or state EMS reporting systems.

Demonstrated experience in performing cost analyses, budget forecasting, and funding scenario development for government or healthcare-related entities. Familiarity with public funding sources such as levies, special assessments, per capita rates, and grants

Strong written and verbal communication skills, with experience in presenting findings to public boards, stakeholders, and general audiences. Ability to deliver non-biased, data-driven recommendations in a public forum.

Minimum of three (3) references from similar projects, preferably involving rural or county-level EMS systems. Submission of at least one (1) example of a previously completed EMS-related data analysis or financial model (with confidential data redacted if necessary).