

HANSON COUNTY BOARD OF COMMISSIONERS
MINUTES OF PROCEEDINGS
Tuesday, January 4, 2022

Auditor Lesa Trabing called the first meeting of the Hanson County Board of Commissioners to order on Tuesday, January 4, 2022 with members Fox, Kjetland, Schoenrock and Waldera present. Bumgardner was absent.

The first order of business was to appoint a chairman for 2022. It was moved by Schoenrock, seconded by Waldera to appoint Bruce Kjetland as Chairman of the Board for 2022. All voted aye, motion carried.

Chairman Kjetland took over the meeting.

Motion Fox, seconded by Schoenrock to appoint Richard Waldera as Vice Chairman of the Board for 2022. All voted aye, motion carried.

No conflict of interest.

Motion Fox, seconded by Waldera to approve the agenda. Motion carried.

Motion Schoenrock seconded by Fox to approve the meeting minutes from December 21, 2021. Motion carried.

The Auditor's account balanced with the Treasurer's account in the amount of \$2,419,991.83 in all county, state, civil, school, CD and trust accounts as of December 31, 2021.

Register of Deeds fees collected for December 2021 totaled \$8,279.00. Fees collected for the year 2021 totaled \$66,921.50.

No citizens input.

Justin Friese, Hwy Superintendent, presented the updated equipment rental rates.

Motion Schoenrock, seconded by Waldera to approve the hourly equipment rental rates for 2022: Patrols - Gravel \$ 185.00, Snow \$ 210.00, Trucks - \$105.00, Loader - \$125.00, Mowers - \$135.00, Pickups - \$60.00, Excavator - \$100.00, Snowblower - \$235.00, Retriever - \$85.00. All voted aye, motion carried.

Friese reviewed with the Board the applications submitted for the hwy maintenance position, repairs needed on the JD blade and installing a 5th wheel plate on the gravel truck in which the box is in operative.

Motion Fox, seconded by Waldera to approve the repairs and expense to replace the motor in the spray truck as this will be cheaper than contracting out the weed spraying. All voted aye, motion carried. Estimated cost before labor will be approximately \$9,000.00.

Motion Waldera, seconded by Fox to approve the purchase of a vibratory plate compactor from RDO equipment. All voted aye, motion carried.

Motion Waldera, seconded by Schoenrock, and carried, to designate the Alexandria Herald and the Emery Enterprise as the official County newspapers for 2022.

Motion Fox, seconded by Schoenrock to approve the following banks as active depositories for Hanson County. Security State Bank, Alexandria, SD; The Security State Bank, Emery, SD; Farmers State Bank, Fulton, SD. Motion carried.

Motion Waldera, seconded by Fox to designate the Hanson County Courthouse as the location for foreclosure sales. Motion carried.

Motion Fox, seconded by Schoenrock to make the following appointments to the various boards for 2022: Extension, Fox; LEPC, Waldera; Stepping Stones/Dakota Counseling, Bumgardner; District III Advisory Board and Planning Commission, Fox; Zoning Board, Kjetland and Waldera; Child Protection Team, Waldera; Minnehaha JDC Advisory Board, Fox; Consolidated Board of Equalization, Bumgardner, Schoenrock and Kjetland.

Motion Schoenrock, seconded by Fox to cover all County affiliated Boards and election workers under the Counties Liability and Work Comp insurance. All voted aye, motion carried.

Motion Waldera, seconded by Fox to set mileage reimbursement at \$.42 per mile, or the same as State rates, and reimbursement of papers served by the Sheriff at \$.50 per mile. Motion carried.

Motion Waldera, seconded by Schoenrock to set the meal reimbursement rate as followed, or the same as State rates. Breakfast \$6.00, Lunch \$14.00, Dinner \$20.00. Out of State meal reimbursement: Breakfast \$10.00, Lunch \$18.00, Dinner \$28.00. No receipts required. Meal reimbursement will only be paid to those who attend meetings that require an overnight stay.

Motion Waldera seconded by Schoenrock to set election precinct workers wage at \$200.00 per day; election school attendance at \$25.00 plus mileage; and mileage for delivery of ballot boxes from precinct to Courthouse and return to home at \$.42 per mile. For Special Elections that require election workers to work a half day or less will be paid \$55.00. All voted aye, motion carried.

Motion Schoenrock, seconded by Fox, and carried, to set a special wage of \$105.00 for board members who are required to attend an all-day meeting, with two being the maximum number of members attending.

Motion Fox, seconded by Schoenrock to close all County Offices for the holidays identified in the Hanson County Personnel Manual and to follow the States decision to close for any additional days. All voted aye, motion carried.

Motion Waldera, seconded by Fox to authorize the Chairman of the Board to close the Courthouse in case of inclement weather as stated in state law. All voted aye, motion carried.

Annual salary and hourly wages approved for 2022. Commissioners, 10,477.65; Auditor, 46,005.52; Treasurer, 46,005.52; Register of Deeds, 46,005.52; Director of Equalization, 44,141.13; Zoning Administrator, 6,689.72; Deputy Director of Equalization, \$17.83/hour; States Attorney, 44,468.21; States Attorney Clerical, \$14.93/hour (19 hours a week); Custodian, 34,228.36; Sheriff, 50,040.00; E911, 1,560.00; Chief Deputy Sheriff, 43,019.20; Deputy Sheriff, 41,080.00; Hwy Superintendent, 50,946.40; Asst. Hwy

Superintendent, 22.13/hour; Hwy Foreman, 20.00/hour; Hwy. Maintenance, 20.00/hour; heavy equipment operator, \$.50/hour over base pay; Emergency Manager, 5,000.00; Deputy Emergency Manager, 1,020.80; Drainage Administrator, 5,093.60; Deputy Auditor, Deputy Register of Deeds, Nurse Clerical, DOE Clerical (16-24 hours a week), 14.93/hour; Deputy Treasurer, Sheriff clerical, Extension clerical, Hwy Clerical (32 hours a week), 14.93/hour.

Motion Waldera, seconded by Schoenrock, and carried, to approve the following fees: copies, \$.25/each; faxes, \$1.50/each. Kjetland abstained from voting.

Motion Schoenrock, seconded by Waldera to set a \$20.00 limit for indigent gas and \$20.00 for indigent meals. Motion carried.

Motion Schoenrock, seconded by Fox and carried to set payment of \$2,500.00 for indigent burials for 2022.

Sheriff Wingert presented the following jail agreements for approval.

Motion Waldera, seconded by Fox to approve and authorize the Chairman to sign the 2022 Davison County Jail agreement. Motion carried. The daily fee of \$95.00 remains the same.

Motion Fox, seconded by Schoenrock to approve and authorize the Chairman to sign the 2022 Brule County Jail agreement. Motion carried. The daily fee remains the same at \$60.00.

Motion Schoenrock, seconded by Waldera to approve and authorize the Chairman to sign the 2022 Charles Mix County Jail agreement. Motion carried. The daily fee increased to \$70.00.

Motion Fox, seconded by Schoenrock to approve a 63-month lease from A & B Business for a copy machine in the Register of Deeds office for a monthly fee of \$86.73. All voted aye, motion carried.

Motion Schoenrock, seconded by Fox to approve and authorize the Chairman to sign the 2022 Minnehaha Juvenile Detention Center agreement. All voted aye, motion carried. Cost per day increased 5.2% for a daily rate of \$257.00.

Christi Pierson, Zoning Administrator, presented for approval the updated Planning & Zoning permit fee schedule. Motion Waldera, seconded by Fox to approve the updated fees. All voted aye, motion carried. The fee schedule can be viewed in the Assessor's office.

Motion Schoenrock, seconded by Waldera to reappoint Jean Freeman and Wayne Waldner to a three-year term on the Planning & Zoning Board. All voted aye, motion carried.

Motion Schoenrock, seconded by Fox to approve A PLAT OF LOT 1 OF ENEMY CREEK FIRST ADDITION IN THE N2 OF THE SE4 OF SECTION 18, T102N, R59W OF THE 5TH P.M., HANSON COUNTY, SD. All voted aye, motion carried.

Jim Davies, States Attorney, was present to answer questions for the Board. An itemize list of work done by the States Attorney in 2021 was presented.

Motion Fox, seconded by Schoenrock to approve the Public Defender contract with Morgan Theeler LLP for \$3,500.00 a month. All voted aye, motion carried. An increase of \$500.00 per month.

Motion Schoenrock, seconded by Waldera to appoint Fox as Chairman of the Drainage Board for 2022. All voted aye, motion carried.

Motion Waldera, seconded by Schoenrock and carried to allow payment of the following bills. DEPT. SALARIES: Commissioners: 2,126.58, Auditor: 2,445.39, Treasurer: 2,646.24, States Attorney: 2,460.24, Custodian: 1,405.27, Director of Equalization: 3,910.91, Register of Deeds: 2,579.35, Sheriff: 6,971.52, Nurse Clerical: 914.46, Extension: 688.67, Drainage: 218.56, Planning & Zoning: 676.16, Highway: 14,024.24, E911: 69.41, Emergency & Disaster: 266.89. Bills: Abacus, 837.58, virtual server; AT&T, 419.82, cell bill; Office Advantage, 515.00, laptop service; On Sight, 526.81, camera lease, monitoring; Postmaster, 564.00, tax statement postage; SDML Workers Compensation, 20,353.00, insurance; Verizon, 71.87, cell bill; Visa, 136.73, supplies, module, gas; Wex, 534.83, gas.

Being as there was no further business for the day, motion Waldera and seconded by Fox to adjourn until Tuesday, January 18, 2022 at 9:00 a.m. All voted aye, motion carried.

Bruce Kjetland, Chairman
Hanson County Board of Commissioners

ATTEST:
Lesa Trabing, Auditor

(SEAL)

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